

Friends of the Shasta County Library Board Meeting
October 9th, 2023

Present: Ray Van Diest, Eden Simon, Barbara Lorentz, Dale Ammerman, Jan Filomeo, Christine Licker, Christiane Johnson, Bebe Palin, Ashley Dickison

Guests – Fred Pepper (Former board president), Jared Tolman (Library Director), Deborah Stokes, David Morris

Absent: Rodney Vaira, Bea Currie, Marnee Clement

6:24 Call to Order

Discussion:

1. Jared Tolman, Library Director's Report
 - a. Summer reading program breakdown
2. Jared Tolman, Financial Management tracking and reimbursement
 - a. Reviewed financial summary for donations received (see attached)
 - i. Anderson Rotary (\$1,000), Anderson Com-Pair (\$1,000), Anderson QCNS (\$500), Anderson QCNS (\$1,000), Anderson Emblem (\$500).
 1. For Anderson Com-Pair (\$1,000), Anderson QCNS (\$500), Anderson QCNS (\$1,000) – need to make an amendment to the budget since these came in after budget was approved. Discussion on tracking donations and reporting sooner.
3. August web site stats handout
 - a. See attached.
4. Honoring Karel Wollaston's service
 - a. There has been a resolution made in years passed that there will be no monetary things given to board members. Suggestion – newsletter call to action – adopt a book in honor of Karel Wollaston.
5. Topic – possible rewrite of the mission statement from the by-laws: "The Friends of Shasta County Libraries Promotes, supports, and enhances Shasta County's Library Programs, resources and partnerships with the community."
 - a. Suggested to make a subcommittee to create a new mission statement
6. August financial summary handout
 - a. See attached
 - b. Barbara requested a run-down in future meetings to discuss the financial report
7. Zoom renewed in August. The library is going to replace Zoom with 'Teams.' Drop Zoom subscription.
8. Fred short update on Giving Tuesday
 - a. Registered for event, which will take place on Tuesday, November 28th. Look for follow-up email from Fred in the first week of November for details. Please advertise on your social media. Our push this year is for the summer reading program.
9. Ways and Means – Possibly remove position from board

- a. Tabled – need to view job description
- 10. Monthly Meetings
 - a. Discussion of meeting moving earlier in the day.
 - b. Suggestion - amend by-laws to say that it is appropriate to email approval of action items.
- 11. Shut down strategy for carpet installed next fall
 - a. Scope and bid has not yet been submitted. Looking at next fall for work to be done.
 - b. Book donations will have to be stopped during that time.
 - c. Sidewalk sale will need to stop during that time.
 - d. Bring ideas to next months meeting

Action

- 12. Board Action: Approve May Board Meeting Minutes
 - a. First – Christine
 - b. Second – Jan
 - c. Unanimous vote
- 13. Appoint a permanent Bookstore Manager – Christiane Johnson
 - a. First – Ray
 - b. Second – Barbara
 - c. Unanimous vote
- 14. Appoint and schedule a Publications Subcommittee to help with the Newsletter, Publicity and Publications, graphics, Website development, & graphic materials. Meetings quarterly
 - a. Eden, Dale, Marnee, Tyler, Ray, Rod
 - b. Motion made by Ray
 - c. Second – Jan
 - d. Vote – Unanimous
- 15. Accept resignations from the Board from: Bea Curry (Trustee at Large) and Rod Vaira (Ways and Means)
 - a. First – Eden
 - b. Second – Ray
 - c. Unanimous vote
- 16. Improved financial procedures for Anderson disbursements
 - a. Financial committee will meet to discuss this month
- 17. Monthly meetings and scheduled at 4pm on the second Monday of the month
 - a. First - Barbara
 - b. Second Christine – proposed a motion to move meetings to monthly
 - c. Vote – Unanimous

Motion to Adjourn at 7:30pm

First – Jan

Second – Christiane

Vote - Unanimous